

Schedule A - Contributions Received						
Fields should be delimited by the ~ character						
File should have a .txt extension						
Field Number	Field	Valid Values - Description	Type	Max Length	Format	Required
1	Schedule	A - Schedule A	VARCHAR	2		Y
2	Registration number		VARCHAR	7	NCxxxxx	Y
3	ID on your system		VARCHAR	10		Y
4	NCFS name ID		NUMBER			Y, if existing
5	Name type	CCC - Candidate Committee IND - Individual NPP - National Political Party NCC - Noncandidate Committee OTH - Other Entity VEN - Vendor / Business	VARCHAR	3		Y
6	First name		VARCHAR	50		Y, if name type is IND; if name type is not IND, first name should be blank
7	Middle initial		VARCHAR	1		N; if name type is not IND, middle initial should be blank
8	Last / Business name		VARCHAR	50		Y
9	Suffix	II - II III - III IV - IV Jr. - Jr. Sr. - Sr.	VARCHAR	10		N; if name type is not IND, suffix should be blank
10	Address 1		VARCHAR	50		Y
11	Address 2		VARCHAR	50		N
12	City		VARCHAR	30		Y
13	State	State abbreviation	VARCHAR	2		Y
14	Zip		VARCHAR	10		Y
15	Occupation		VARCHAR	50		N; if name type is not IND, occupation should be blank
16	Employer		VARCHAR	50		N; if name type is not IND, employer should be blank
17	ID of parent on your system		VARCHAR	10		Y, if applicable
18	NCFS name ID of parent		NUMBER			Y, if applicable and existing
19	Parent name type	IND - Individual	VARCHAR	3		Y, if applicable
20	Parent first name		VARCHAR	50		Y, if applicable
21	Parent middle initial		VARCHAR	1		N
22	Parent last / business name		VARCHAR	50		Y, if applicable
23	Parent suffix	II - II III - III IV - IV Jr. - Jr. Sr. - Sr.	VARCHAR	10		N
24	Parent address 1		VARCHAR	50		Y, if applicable
25	Parent address 2		VARCHAR	50		N
26	Parent city		VARCHAR	30		Y, if applicable
27	Parent state		VARCHAR	2		Y, if applicable
28	Parent zip		VARCHAR	10		Y, if applicable
29	Parent occupation		VARCHAR	50		N
30	Parent employer		VARCHAR	50		N
31	Date of transaction		DATE	8	YYYYMMDD	Y
32	Deposit number, if any		VARCHAR	20		N
33	Amount of transaction		DECIMAL	10.2	999999999.99	Y
34	Non-monetary	Y - Yes N - No	VARCHAR	1		Y
35	Non-monetary category	1 - Advertising 2 - Bank Charges & Adjustments 5 - Contribution to Political Party 6 - Durable Assets 7 - Employee Services 10 - Food & Beverages 11 - Hawaii Election Campaign Fund 12 - Insurance 13 - Lease/Rent 16 - Office Supplies 17 - Other 18 - Postage/Mailing 19 - Printing 20 - Professional Services 21 - Surveys, Polls & Voter Lists 22 - Taxes 23 - Travel & Lodging 24 - Utilities 25 - Vehicle	NUMBER	2	99	Y, if non-monetary is Y; if non-monetary is N, non-monetary category should be blank
36	Non-monetary description		VARCHAR	100		Y, if non-monetary is Y; if non-monetary is N, non-monetary description should be blank